

PLAZA SCHOOL DISTRICT  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Public Hearing for 2019/20  
Local Control and Accountability Plan and Proposed Budget  
June 11<sup>th</sup>, 2020  
3:00 PM  
Agenda

**Join Zoom Meeting:** Plaza School Public Hearing and Board Meeting

**Time:** Jun 11, 2020 03:00 PM Pacific Time

<https://us02web.zoom.us/j/86207976862?pwd=MWFWazlZWko5NW4waU8yY1FQbUlKdz09>

**Meeting ID:** 862 0797 6862

**Password:** 9RGwJi

1. Call to Order-
2. Pledge of Allegiance-
3. Members Present-
4. Pursuant to Education Code 42103: Public Hearing for Proposed Budget. This hearing is being held to provide the public the opportunity to comment on expenditures being proposed in the 2020-21 Budget.
5. Adjournment-

The District Board Packet is available for public viewing @ The Plaza Elementary School District's office located at 7322 Road 24, Orland California on the date and at the time the agenda is posted. (SB 343 -Chapter 298/2007 effective July 1, 2008).

3:01

## Preliminary Budget 2020-2021

### **Background**

- State Revenues were projected using latest version of LCFF Calculator
- Reviewed by the Governing Board, County Superintendent, Superintendent of Public Instruction and State Controller
- Purpose is to ensure awareness regarding current and future financial obligations

# Comparison

## 2<sup>nd</sup> Interim 20/21 Budget

Summary		Unrest./Restrict.	Summary		Unrest./Restrict.
Beginning Fd. Bal.		868,074	Beginning Fd. Bal.		1,112,340
LCFF		1,857,386	LCFF		1,702,736
Federal		61,510	Federal		37,321
State		47,553	State		46,600
Local		148,572	Local		134,775
Tf's In-Fund 20 & New Construction Repayment		214,104	Tf's In Fund 20		36,604
Total Revenues		2,329,125	Total Revenues		1,958,036
Expenditures		(1,957,259)	Expenditures		(1,863,861)
Tf's Out Fund 40		(16,700)	Tf's Out Fund 40		(16,700)
Tf's Out Fund 35		(40,000)	Tf's Out Fund 35		(40,000)
Tf's Out Fund 20		(45,700)	Tf's Out Fund 20		(45,700)
Tf's Out Fund 13		(25,200)	Tf's Out Fund 13		(13,512)
	(include in Expenditures)			(include in Expenditures)	
+/- Rev./Exp.		244,266	+/- Rev./Exp.		(21,737)
Ending Fd. Balance		1,112,340	Ending Fd. Balance		1,090,603

# Multiyear Projections

	Budget 2020/2021	Projections 2021/2022	Projections 2022/2023
Beginning Fd. Bal.	1,112,340	1,090,603	1,049,373
LCFF	1,702,736	1,687,377	1,693,003
Federal	37,321	37,321	37,321
State	46,600	46,600	46,600
Local	134,775	134,775	134,775
Tf's In Fund 20	36,604	22,048	20,500
Total Revenues	1,958,036	1,928,121	1,932,199
Expenditures	(1,863,861)	(1,900,707)	(1,963,704)
Tf's Out Fund 40	(16,700)	(16,700)	(16,700)
Tf's Out Fund 35	(40,000)		
Tf's Out Fund 20	(45,700)	(31,144)	(29,596)
Tf's Out Fund 13	(13,512)	(20,800)	(23,100)
	(Include in Expenditures)	(Include in Expenditures)	(Include in Expenditures)
+/- Rev./Exp.	(21,737)	(41,230)	(100,901)
Ending Fd. Balance	1,090,603	1,049,373	948,472

# Other District Funds

<u>Fund</u>	<u>Name</u>	<u>Balance</u>
20	Post Employment Benefits	\$309,436
35	School Facilities	\$58,985
40	Capital Projects	\$622
73	Mr. K Scholarship	\$230

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
June 11<sup>th</sup>, 2020  
3:00PM  
Agenda

**Join Zoom Meeting:** Plaza School Public Hearing and Board Meeting

**Time:** Jun 11, 2020 03:00 PM Pacific Time

<https://us02web.zoom.us/j/86207976862?pwd=MWFFWazlZWko5NW4waU8yY1FQbUlKdz09>

**Meeting ID:** 862 0797 6862

**Password:** 9RGWji

Any public comment should be submitted to [pconklin@glennco.org](mailto:pconklin@glennco.org) before June 11<sup>th</sup>, 2020 at 2:00PM

**Public Hearing: 2020-21 Budget @ 3:00PM**

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Correspondence
- V. Superintendent Report/Information
  - A. 2020-21 School Year
  - B. Workers' Comp, Property and Casualty Insurance, and Random Drug and Alcohol Pull Notices
  - C. June 18<sup>th</sup> Regular Board Meeting
  - D. 2020-21 Board Schedule
  - E. Board Trustee Elections
  - F. Staffing
  - G. Quarterly Report on Williams Uniform Complaints as of April 2020
  - H. Enrollment
  - I. Lottery
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action
  - A. Old Business
  - B. New Business
    1. Consent Agenda: Routine matters that can be approved with one motion.
      - a. Approve Minutes of the April 23<sup>rd</sup>, 2020 Regular Board Meeting
      - b. Approve Warrant Registers—April 20<sup>th</sup>, 2020 – June 1<sup>st</sup>, 2020
      - c. Approve Budget Transfers— None
      - d. Approve Annual Education Protection Account (EPA) Spending Plan per Prop. 30
      - e. Annual Approval of Homeless Education Policy ESEA Sect. 722 / AR 5111.13
      - f. Approve School Facilities Annual Evaluation 2019-20
    2. Approve Resolution 19-05 Order of Elections for November 3<sup>rd</sup>, 2020

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3. Approve May 15<sup>th</sup>, 2020 Letter of Resignation from Veronica Sanchez
4. Approve 2020-21 Superintendent/Principal Salary Schedule w/ Additional Step 7 and No Change in Step 1
5. Approve 2020-21 through 2021-22 Superintendent's Contract for Patrick Conklin

VIII. Closed Session-

IX. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.

X. Adjournment

PLAZA SCHOOL DISTRICT GOVERNING BOARD  
SUPERINTENDENT REPORT

TO: PLAZA SCHOOL DISTRICT GOVERNING BOARD

FROM: Patrick Conklin, Superintendent/Principal

SUBJECT: Discussion and consideration to notify the current Workers' Compensation Program of intent to withdrawal.

**PURPOSE:**

The Governing Board consider adopting Resolution No 19-07 authorizing Plaza School District to notify GSRMA of intent to withdrawal from GSRMA.

GSRMA is charging us a rate of 2020/2021 \$2.96 per \$100 worth of payroll based on the 2020/2021 plan year.

The district has an opportunity to go to a rate of \$1.95 per \$100 worth of payroll for the 2021/2022 plan years.

**BACKGROUND:**

Historically, Plaza School District has contributed to workers' compensation coverage through Golden State Risk Management Authority.

**DISCUSSION AND ANALYSIS:**

After a review and analysis of Plaza School District's current workers' compensation insurance, staff believes by withdrawing from the current program will benefit the District by providing lower premiums/contributions than existing program while providing a higher level of ownership, control, and transparency of the service offerings and program.

**FISCAL IMPACT:**

The difference between the rate GSRMA is charging and the rate we will get from Tri-County Schools Insurance Group nets the district a savings in excess of \$9,900 based on the total amount of 2020/2021 current payroll.

**RECOMMENDATION:**

The Superintendent recommends to approve Resolution No. 19-06 contingent upon Superintendent Patrick Conklin's final decision.

**ATTACHMENTS:**

Resolution No 19-07



Before the Board of Directors  
of the Plaza School District

RESOLUTION 19-07 APPROVING  
WITHDRAWAL FROM  
**Golden State Risk Management Authority**  
JOINT POWERS AUTHORITY (JPA)

**RECITALS**

1. The Plaza School District ("District") is a party to the Golden State Risk Management Authority JPA ("GSRMA") Joint Powers Agreement ("GSRMA JPA").
2. The Bylaws of GSRMA provide that a party may terminate participation in a program under the GSRMA JPA by notifying the Board of Directors of GSRMA in writing prior to June 30 of its intention to do so effective upon the conclusion of the current fiscal year on June 30.
3. The District desires to terminate its participation in the GSRMA JPA.

**NOW, THEREFORE, BE IT RESOLVED:**

1. The District intends to withdraw from the GSRMA JPA effective July 1, 2021.
2. The Superintendent or designee is authorized and directed to deliver a copy of this Resolution to GSRMA no later than close of business on June 29, 2020.

**THIS RESOLUTION** was duly passed and adopted at a meeting of the Board of Education of the Plaza School District on this 18th day of June 2020, by the following roll call vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Clerk

# PLAZA ELEMENTARY SCHOOL DISTRICT CALENDAR 2020-21

## August

M	T	W	Th	F
3	4	5	6	7
<del>10</del>	<del>11</del>	<del>12</del>	<del>13</del>	14
17	18	19	20	21
24	25	26	27	28
31				13

## September

M	T	W	Th	F
	1	2	3	4
<del>7</del>	8	9	10	11
<del>14</del>	15	16	17	18
21	22	23	24	25
28	29	30*		20

## October

M	T	W	Th	F
			1	2
<del>5</del>	<del>6</del>	<del>7</del>	<del>8</del>	<del>9</del>
12	13	14	15	16
19	20	21	22	23
26	27	28*	29	30
				17

## November

M	T	W	Th	F
2	3	4	5	6
9	10	<del>11</del>	12	<del>13</del>
<del>16</del>	<del>17</del>	<del>18</del>	<del>19</del>	<del>20</del>
<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>	<del>27</del>
30				17

## December

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18*
<del>21</del>	<del>22</del>	<del>23</del>	<del>24</del>	<del>25</del>
<del>28</del>	<del>29</del>	<del>30</del>	<del>31</del>	14

## January

M	T	W	Th	F
				<del>1</del>
4	5	6	7	8
11	12	13	14	15
<del>18</del>	19	20	21	22
25	26	27*	28	29
				19

## February

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
<del>15</del>	<del>16</del>	<del>17</del>	<del>18</del>	<del>19</del>
22	23	24*	25	26
				15

## March

M	T	W	Th	F
1	2	3	4	<del>5</del>
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31*		23

## April










M	T	W	Th	F
			1	2
<del>5</del>	<del>6</del>	<del>7</del>	<del>8</del>	<del>9</del>
12	13	14	15	16
19	20	21	22	23
26	27	28*	29	30
				17

## May

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	<del>20</del>	<del>21</del>
24	25	26	27	28
<del>31</del>				18

## June

M	T	W	Th	F
	1	2	3	4
7	<del>8**</del>	<del>9**</del>	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		7

-  School Begins
-  School Ends
-  Legal Holiday
- \* Minimum Day (out at 12:45)
-  End of Trimester
-  Student Non-attendance
-  Parent Conf.-Min Day
-  Teacher Contract Work Day
-  Teacher Inservice Day
-  Graduation 6/8/2021
- \*\* Minimum Day (out @ 11:30)

**Board Approved: December 12th, 2019**



# COUNTY OF GLENN ELECTIONS DEPARTMENT

Courthouse Complex  
516 West Sycamore Street, 2<sup>nd</sup> Floor  
Willows, CA 95988

SENDY PEREZ  
Assessor  
County Clerk  
Recorder  
Elections

(530) 934-6414  
FAX (530) 934-6571

May 20, 2020

To: Tracey Quarne, Superintendent of Schools

From: Karleen Price

Subject: November 3, 2020 General Election

As you know, the election of members to the board of education, school boards and community college boards in Glenn County are consolidated with the statewide general election in November of each even-numbered year. Though the election is months away, we are already beginning to prepare for it.

We have attached a brief calendar of important dates ahead. Also attached is a list from our data base of offices to be filled at this election.

Please let us know if you find any discrepancies in our list or have any questions. Our telephone number is **934-6414**.

RECEIVED  
MAY 26 2020  
BY: \_\_\_\_\_

\*Please Note: Due to Covid-19, and by Executive Order of Governor Gavin Newsom, the November 3, 2020 Election shall be an **all-mail ballot election**. The Secretary of State is working towards meeting the needs of the voters of the State of California. As such, the Election Calendar is subject to change at any time. We will be sure to notify you of any changes.

**BRIEF ELECTION CALENDAR  
FOR THE NOVEMBER 3, 2020 GENERAL ELECTION**

July 3

*SPECIFICATIONS OF ELECTION ORDER*

Deadline for school districts and college districts to deliver to the county superintendent of schools and the county elections official a **resolution** entitled "Specifications of the Election Order." The order shall state the date and purpose of the election, the authority for ordering it, the authority for the specifications, and the signature of the authorizing officer. (Education Code §§ 5322, 15100)

July 6

*RULES FOR CANDIDATE STATEMENTS AND TIE VOTES*

Deadline for districts to decide whether **candidate statements** shall be limited to 200 or 400 words, and whether candidates or the district shall bear the cost of publishing statements in the voter pamphlet. (Elections Code § 13307)

Suggested deadline for districts to determine whether **tie votes** shall be resolved by lot or a runoff election to be conducted on the sixth Tuesday after the election.

July 6

*NOTICE OF ELECTION*

Deadline for the county superintendent of schools to deliver a formal **notice of election** and copies of district election orders to the elections official. (Ed. Code §§ 5324, 5325, 5361 – 5363, 15120)

July 6 to August 5

*PUBLISH AND POST NOTICE OF ELECTION*

Deadline for the election official of the principal county to:

(1) Publish one time the **notice of election** in a newspaper of general circulation in the districts containing the date of the election, offices to be filled, qualifications for candidacy, where and when declarations of candidacy are to be filed, and a notice that an appointment will be made in the event of insufficient nominees;

(2) Send a **copy of the notice of election** to the districts, where it shall be posted in the district office. (E.C. § 12112; Ed. Code § 5363)

July 13 to August 7

*CANDIDATE NOMINATION AND FILING PERIOD*

Candidate filing period. Candidates must file a **declaration of candidacy** with the county election official before their name may be placed on the ballot. No filing fee is collected and no nomination signatures are needed. No candidate may file for more than one office, including the board of education. Candidates may not withdraw after August 7. (Ed. Code § 5300; E.C. §§ 10602, 10603)

A candidate, at his option, who wishes to have his **candidate statement of education and qualifications** included in the voter information pamphlet must file the statement and pay the printing cost deposit (if the district will not bear the cost) at the time the declaration is filed. The deposit varies, depending on the number of voters registered in each district. If not provided on electronic format an additional \$100 is charged.

August 8 to August 12

*POSSIBLE EXTENSION TO CANDIDATE NOMINATION AND FILING PERIOD*

Candidate filing period **extension**. If a declaration of candidacy for the incumbent in an office to be filled has not been received by 5:00 p.m. on August 7, then any person other than the incumbent shall have until 5:00 p.m. on August 12 to file a declaration of candidacy for the office. If there is no incumbent eligible to be elected, then there shall be no extension. (E.C. § 10407, 10516, 10604)

August 12

*INSUFFICIENT NOMINEES*

If by 5:00 p.m. there is only one candidate or no candidates for an office to be filled, or the number of candidates is fewer than the number to be elected, and no petition is submitted, signed by 10% or 50 voters (whichever is smaller), then the **election is not held** for that office. Instead, the qualified declared candidates shall be seated at the organizational meeting of the board. If there is no candidate, the **district shall publish a notice** one time stating that the board intends to make an appointment and informing the public how to apply for the office. Appointments shall be made at a meeting prior to Election Day and appointees shall be seated, as if elected, at the organizational meeting of the board. Districts shall immediately **notify the elections official** of all appointments. (Ed. Code §§ 5326, 5328)

September 24 to October 5

*SAMPLE BALLOTS*

The county elections official mails **sample ballots** to voters that include polling place information and an absentee ballot application. (E.C. § 13303)

October 19

15-Day Close of Registration (E.C. § 2102)

November 2

**APPOINTMENTS**

Last day for governing boards to make **appointments** pursuant to insufficient candidate procedure pursuant to Sections 5326-5328 of the Education Code.

Tuesday, November 3

**Election Day.** Our office will open at 7:00 a.m. and close at 8:00 p.m.

November 5

The **official canvass** begins. When the canvass is complete, the county elections official declares the elected candidates. The elections official shall prepare a certified **statement of vote** and send it to the secretary of each district. The election official shall prepare **certificates of election** for each person elected. (E.C. § 15372)

November 27

Persons elected to the **county board of education shall take office.** (Ed. Code § 1007)

December 11

Persons elected to a **school or community college governing board shall take office.** Any board member whose term has expired shall continue to discharge the duties of the office until a successor has qualified. (Ed. Code § 5017)

**Quarterly Report on Williams Uniform Complaints**  
[Education Code § 35186]

District: Plaza Elementary School District

Person completing this form: Patrick Conklin

Title: Superintendent/Principal

Quarterly Report Submission Date:  
(check one)

- ☐ October 2019  
☐ January 2020  
☒ April 2020  
☐ July 2020

Date for information to be reported publicly at governing board meeting: June 11<sup>th</sup>, 2020

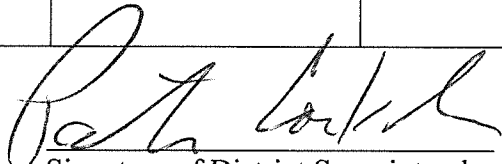
Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	NA	NA
Teacher Vacancy or Misassignment	0	NA	NA
Facilities Conditions	0	NA	NA
TOTALS	0	NA	NA

Patrick M. Conklin

\_\_\_\_\_  
Print Name of District Superintendent

  
\_\_\_\_\_  
Signature of District Superintendent

\_\_\_\_\_  
June 11<sup>th</sup>, 2020  
Date

## RESIDENCY FOR HOMELESS CHILDREN

Homeless students living in the district shall be admitted to the district school upon presentation of any of the following:

1. Hotel or motel receipts
2. A letter from a social service agency or homeless shelter verifying that the student lives within the district
3. An affidavit from the parent/guardian stating that the family lives within the district

A reasonable effort shall be made to secure an address, phone number and medical release from the parent/guardian when a student is placed in a classroom.

(cf. 5125 - Student Records)

(cf. 5141.31 - Immunizations)

(cf. 6173 - Education for Homeless Children)

### *Legal Reference:*

#### EDUCATION CODE

1980-1986 County community schools

2558.2 Use of revenue limits to determine average daily attendance of homeless children

39807.5 Payment of transportation costs by parents

#### UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

### *Management Resources:*

#### CDE PUBLICATIONS

Enrolling Students in Homeless Situations, 1999

#### FEDERAL REGISTER

U.S. Department of Education: Notice of school enrollment guidelines, 67 Fed. Reg. 10698

#### WEB SITES

CDE: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

National Law Center on Homelessness and Poverty: <http://www.nlchp.org>



COUNTY  
Glenn

SCHOOL TYPE (GRADE LEVELS)	K-8
----------------------------	-----

NUMBER OF CLASSROOMS ON SITE	9
------------------------------	---

INSPECTOR'S TITLE  
Custodian

NAME OF DISTRICT REPRESENTATIVE ACCOMPANYING THE INSPECTOR(S) (IF APPLICABLE)  
Patrick Conklin

WEATHER CONDITION AT TIME OF INSPECTION:  
Sunny

TOTAL NUMBER OF AREAS EVALUATED	CATEGORY TOTALS	A. SYSTEMS			B. INTERIOR INTERIOR SURFACES	C. CLEANLINESS		D. ELECTRICAL ELECTRICAL	E. RESTROOMS/FOUNTAINS		F. SAFETY		G. STRUCTURAL		H. EXTERNAL	
		GAS LEAKS	MECH/HVAC	SEWER		OVERALL CLEANLINESS	PEST/VERMIN INFESTATION		RESTROOMS	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUND/ SCHOOL GROUNDS	WINDOWS/DOORS/ GATES/FENCES
↑	Number of "✓'s":	7	6	4	6	7	7	6	3	6	7	7	6	6	1	7
	Number of "D's":	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Number of "X's":	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7	Number of N/A's:	0	1	3	1	0	0	1	4	1	0	0	1	1	6	0
Percent of System in Good Repair																
Number of "✓'s" divided by (Total Areas - "N/A's")		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Total Percent per Category (average of above)*		100.00%			100.00%	100.00%		100.00%	100.00%		100.00%		100.00%		100.00%	
Rank (Circle one)		GOOD			GOOD	GOOD		GOOD	GOOD		GOOD		GOOD		GOOD	
GOOD = 90%-100% FAIR = 75%-89.99% POOR = 0%-74.99%																

\*Note: An extreme deficiency in any area automatically results in a "poor" ranking for that category and a zero for "Total Percent per Category".

**DETERMINE AVERAGE PERCENTAGE OF 8 CATEGORIES ABOVE**



100.00%

SCHOOL RATING\*\*

EXEMPLARY

**\*\*For School Rating, apply the Percentage Range below to the average percentage determined above, taking into account the rating Description below.**

PERCENTAGE	DESCRIPTION	RATING
99%-100%	The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.	EXEMPLARY
90%-98.99%	The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.	GOOD
75 %-89.99%	The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.	FAIR
0%-74.99%	The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus.	POOR

**COMMENTS AND RATING EXPLANATION:**

May 15, 2020

Dear Mr. Conklin and Board of Trustees,

Please accept this as formal notice of my resignation from the position of Business Manager, effective May 27, 2020.

Thank you very much for giving me the opportunity of growing and gaining more knowledge in a field of work I've been in for the last twenty years. I appreciate the support during my time here and wish you all the best. This decision has not been taken lightly but it is what is best for my family at this time.

Please keep in mind that I can be available for questions to help with the transition.

Sincerely,

Veronica Urena Sanchez

**PLAZA ELEMENTARY SCHOOL DISTRICT  
CLASSIFIED SALARY SCHEDULE**

**2020-21**

**Draft**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7-9	Step 10-12	Step 13-15	Step 16-18	Step 19-21	Step 22-24	Step 25-27	Step 28-30	Position
<b>Range</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7-9</b>	<b>10-12</b>	<b>13-15</b>	<b>16-18</b>	<b>19-21</b>	<b>22-24</b>	<b>25-27</b>	<b>28-30</b>	
<b>1</b>	13.00	13.52	14.06	14.62	15.21	15.82	16.29	16.78	17.28	17.80	18.33	18.88	19.45	20.04	Teacher Aide I/Cafeteria Aide
<b>2</b>	13.65	14.20	14.76	15.36	15.97	16.61	17.11	17.62	18.15	18.69	19.25	19.83	20.43	21.04	Custodian I
<b>3</b>	14.33	14.91	15.50	16.12	16.77	17.44	17.96	18.50	19.06	19.63	20.22	20.82	21.45	22.09	Bus Driver, Afterschool Program Aide
<b>4</b>	15.05	15.65	16.28	16.93	17.61	18.31	18.86	19.43	20.01	20.61	21.23	21.86	22.52	23.20	Custodian II
<b>5</b>	15.80	16.44	17.09	17.78	18.49	19.23	19.80	20.40	21.01	21.64	22.29	22.96	23.65	24.36	Teacher Aide II (Cred.)
<b>6</b>	16.59	17.26	17.95	18.67	19.41	20.19	20.79	21.42	22.06	22.72	23.41	24.11	24.83	25.58	School Clerk
<b>7</b>	17.42	18.12	18.85	19.60	20.38	21.20	21.83	22.49	23.16	23.86	24.58	25.31	26.07	26.85	Cafeteria Manager
<b>8</b>	18.29	19.03	19.79	20.58	21.40	22.26	22.93	23.61	24.32	25.05	25.80	26.58	27.37	28.20	
<b>9</b>	19.21	19.98	20.78	21.61	22.47	23.37	24.07	24.79	25.54	26.30	27.09	27.91	28.74	29.60	Computer/Office Aide, Bus Driver/Custodian
<b>10</b>	20.17	20.98	21.82	22.69	23.60	24.54	25.28	26.03	26.82	27.62	28.45	29.30	30.18	31.09	
<b>11</b>	21.18	22.02	22.91	23.82	24.77	25.77	26.54	27.33	28.15	29.00	29.87	30.77	31.69	32.64	
<b>12</b>	22.24	23.13	24.05	25.01	26.01	27.05	27.86	28.70	29.56	30.45	31.36	32.30	33.27	34.27	
<b>13</b>	23.35	24.28	25.25	26.26	27.31	28.41	29.26	30.14	31.04	31.97	32.93	33.92	34.94	35.99	
<b>14</b>	24.52	25.50	26.52	27.58	28.68	29.83	30.72	31.64	32.59	33.57	34.58	35.62	36.68	37.78	Business Manager/Adm. Asst* Confidential
<b>15</b>	25.74	26.77	27.84	28.96	30.11	31.32	32.26	33.23	34.22	35.25	36.31	37.40	38.52	39.68	

Classified Substitute Pay Rate is Step 1 of Position Range

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
April 23<sup>rd</sup>, 2020  
3:00PM  
Agenda

- I. **Call to Order-** The meeting was called to order at 3:01PM
- II. **Pledge of Allegiance**
- III. **Members Present-** PJ Davis, Connie King, Jake Cecil, Patrick Conklin, Dusty Thompson
- IV. **Correspondence**
- V. **Superintendent Report**
  - A. **School Closure Update-** Mr. Conklin updated the board on distance learning. He discussed how academic, social-emotional, behavioral concerns will be addressed when students return.
  - B. **Water Quality Report-** Mr. Conklin presented the annual 2019 report
  - C. **Bus Inspection-** Mr. Conklin presented the March 17<sup>th</sup> inspection report
  - D. **Local Control and Accountability Plan-** Mr. Conklin reported that CDE is delaying the full LCAP until December, 2020. A brief version will be required and will include how LEA's addressed school closure due to COVID-19
  - E. **Staffing-** Mr. Conklin reported that GCOE hired an education specialist for the mild-moderate program. Also, the Plaza hiring committee selected a 1<sup>st</sup> grade teacher for 2020-21
  - F. **Board Member for 8<sup>th</sup> Grade Graduation on Tuesday, June 2<sup>nd</sup> at 7:00pm-** Mr. Conklin discussed how Plaza could have a modified 8<sup>th</sup> grade graduation while maintaining social distancing. The board asked for 8<sup>th</sup> grade input.
  - G. **June 11<sup>th</sup>, 2020 Public Hearing/Board Meeting and June 18<sup>th</sup>, 2020 Regular Board Meeting-** Mr. Conklin reminded the board that there are two meetings in June, including a Public Hearing for the 2020-21 budget.
  - H. **2020-21 Classified Salary Schedule-** Mr. Conklin presented a draft salary schedule to include a \$13 minimum wage requirement. Range 1 was eliminated from the 2019-20 schedule because there are no positions.
  - I. **2020-21 Superintendents Contract/Salary Schedule-** Mr. Conklin presented a draft salary schedule that added step 7 but did not include an increase to step 1. He also discussed a two year contract with 12 sick days.
- VI. **Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.**
- VII. **Action**
  - A. **Old Business**
  - B. **New Business**
    - 1. **Consent Agenda: Routine matters that can be approved with one motion.**
      - a. **Approve Minutes of the March 19<sup>th</sup>, 2020 Regular Board Meeting**
      - b. **Approve Minutes of March 19<sup>th</sup>, 2020 Special Board Meeting**
      - a. **Approve Warrant Registers—March 16<sup>th</sup> – April, 14<sup>th</sup>, 2020**
      - b. **Approve Budget Transfers— None**

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
April 23<sup>rd</sup>, 2020  
3:00PM  
Agenda

- c. **Approve Annual Evaluation of Parent Involvement Policy Ed Code 11503/PESD BP6020**
- d. **Certification that 8<sup>th</sup> Grade Students Meet Graduation Requirements/Sign Diplomas**
- e. **Approve 2020-21 Consolidated Application**

PJ Davis motioned to approve the Consent Agenda, Conning King seconded and the motion carried 3-0.

**2. Approve Hiring Kimberly Fifield as Probationary 1<sup>st</sup> Grade Teacher for 2020-21**

PJ Davis moved to approve hiring Kimberly Fifield as Probationary 1<sup>st</sup> Grade Teacher for 2020-21, Connie King seconded and the motion carried 3-0.

**3. Approve 2020-21 Certificated Salary Schedule: 3% Increase to Step 1**

PJ Davis moved to approve the 2020-21 certificated salary schedule with 3% increase to step 1, Connie King seconded and the motion carried 3-0.

- VIII. **Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.**
- IX. **Adjournment**

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	Tax ID	Inv Date	Entered	Paid	Batch	Description	
													PV amount	UT	UT-Obj	UT-Rate	UT-Amount
000401	000627/00	ADVANCED DOCUMENT										5/14/2020	5/14/2020	5/20/2020	49		
		1. 01-0000-0-1110-1000-4300-000-00000											87.91	N			N
		APR 2020 COPIES															
000383	000474/00	AT&T										4/21/2020	4/22/2020	4/29/2020	47		
		1. 01-0000-0-0000-8100-5910-000-00000											55.92	N			N
		3/10/20-4/9/20 PHONE SERVICE															
000404	000474/00	AT&T										5/14/2020	5/14/2020	5/20/2020	49		
		1. 01-0000-0-0000-8100-5910-000-00000											53.30	N			N
		4/10/20-5/9/20 PHONE SERVICE															
000385	000491/00	BASIC LABORATORY INC										4/21/2020	4/22/2020	4/29/2020	47		
		1. 01-0000-0-0000-8100-5560-000-00000											78.60	N			N
		2003601-DRINKING WATER MONITOR															
000396	000491/00	BASIC LABORATORY INC										5/06/2020	5/06/2020	5/13/2020	48		
		1. 01-0000-0-0000-8100-5560-000-00000											33.00	N			N
		DRINKING WATER MONITORING															
000406	000491/00	BASIC LABORATORY INC										5/26/2020	5/26/2020		50		
		1. 01-0000-0-0000-8100-5560-000-00000											78.60	N			N
		DRINKING WATER MONITORING															
000398	000455/00	CDW GOVERNMENT										5/06/2020	5/06/2020	5/13/2020	48		
		1. 01-4127-0-1110-1000-4300-000-00000											8,921.19	N			N
		10 ASUS LAPTOPS															
		2. 01-4127-0-1110-1000-4300-000-00000											426.01	N			N
		9 CRUCIAL 8 GB															
		3. 01-4127-0-1110-1000-4300-000-00000											47.33	N			N
		1 CRUCIAL 8 GB															
		Total amount										9,394.53 *				0.00 *	

005 PLAZA SCHOOL DISTRICT  
Warrants Frm 4/20/20 to 6/1/20

Pay Voucher Transactions  
Date: 04/20/2020 - 06/01/2020  
PV#: 000000 - 999999

J25306 PV0100 L.00.00 06/01/20 PAGE 2

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Rate	Batch Description	UT-Amount	1099
000392	000505/00	CHRISTY WHITE ACCT CORP									272956198	4/22/2020	4/22/2020	4/22/2020	4/29/2020	47			
		1. 01-0000-0-0000-7190-5810-000-000-000000										2,643.75	N						N
		2019-20 1ST PROGRESS BILL																	
000390	000404/00	DNA										4/22/2020	4/22/2020	4/22/2020	4/29/2020	47			
		1. 01-0000-0-1110-1000-5890-000-000-000000										50.00	N						N
		1043967- MAY 2020 WEBSITE HOST																	
000407	000404/00	DNA										5/26/2020	5/26/2020	5/26/2020		50			
		1. 01-0000-0-1110-1000-5890-000-000-000000										50.00	N						N
		JUN 2020 WEBSITE HOSTING																	
000405	000149/00	GLENN CO ENVIRONMENTAL HEALTH									000000000	5/14/2020	5/14/2020	5/14/2020	5/26/2020	49			
		1. 13-5310-0-0000-3700-5890-000-000-000000										219.83	N						N
		ANNUAL CAFE PERMIT																	
000388	000520/00	GREG'S HEATING & A/C									680370344	4/22/2020	4/22/2020	4/22/2020	4/29/2020	47			
		1. 01-0000-0-0000-8100-4300-000-000-000000										210.00	N						Y
		22548- 6 A/C UNIT CAPACITORS																	
		2. 01-0000-0-0000-8100-5630-000-000-000000										1,700.00	N						Y
		22548 SERVICED/MAINT. A/C UNIT																	
		Total amount										1,910.00 *				0.00 *			
000384	000630/00	HUNT PROPANE INC.										4/21/2020	4/22/2020	4/22/2020	4/29/2020	47			
		1. 01-0000-0-0000-8100-5540-000-000-000000										554.81	N						N
		#801984- 306.10 GAL OF PROPANE																	
000410	000275/00	JACQUI SMITH										5/26/2020	5/26/2020	5/26/2020		50			
		1. 01-0000-0-1110-1000-4300-000-000-000000										30.17	N						N
		REIME. MOTHER'S DAY GIFT SUPPL																	
000386	000055/00	KINGSLEY BOGARD LLP									680174925	4/21/2020	4/22/2020	4/22/2020	4/29/2020	47			
		1. 01-0000-0-0000-7600-5815-000-000-000000										90.00	N						E
		PROFESSIONAL SERVICES RENDERED																	

005 PLAZA SCHOOL DISTRICT  
Warrants Frm 4/20/20 to 6/1/20

Pay Voucher Transactions  
Date: 04/20/2020 - 06/01/2020  
PV#: 000000 - 999999

J25306 PV0100 L.00.00 06/01/20 PAGE 3

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Amount	Batch UT-Amount	Description
000391	000645/00	NOR CAL SOLAR CLEAN										510628048	4/22/2020	4/22/2020	47				
		1. 01-0000-0-0000-8100-5630-000-000-00000												125.00	N				Y
		2336- SOLAR PANEL CLEANING																	
000411	000049/00	OFFICE DEPOT											5/26/2020	5/26/2020				50	
		1. 01-0000-0-1110-1000-4300-000-000-00000												780.65	N				N
		K-8 CLASS SUPPLIES																	
000413	000049/00	OFFICE DEPOT											5/28/2020	5/28/2020				50	
		1. 01-0000-0-1110-1000-4300-000-000-00000												58.82	N				N
		K-8 CLASSROOM SUPPLIES																	
000381	000050/00	ORLAND HARDWARE & IMP. CO.											4/21/2020	4/22/2020		4/29/2020		47	SITE SUPPLIES
		1. 01-0000-0-0000-8100-4300-000-000-00000												12.35	N				N
		# 431672- SITE SUPPLIES												16.64	N				N
		2. 01-0000-0-0000-8100-4300-000-000-00000																	
		# 431470 SITE SUPPLIES																	
		Total amount											28.99 *				0.00 *		
000394	000050/00	ORLAND HARDWARE & IMP. CO.											5/06/2020	5/06/2020		5/13/2020		48	
		1. 01-0000-0-0000-8100-4300-000-000-00000												20.96	N				N
		SITE SUPPLIES																	
000408	000050/00	ORLAND HARDWARE & IMP. CO.											5/26/2020	5/26/2020				50	
		1. 01-0000-0-0000-8100-4300-000-000-00000												23.04	N				N
		SITE SUPPLIES																	
000382	000054/00	PACIFIC GAS & ELECTRIC CO.											4/21/2020	4/22/2020		4/29/2020		47	
		1. 01-0000-0-0000-8100-5545-000-000-00000												9.86	N				N
		3/18/20-4/16/20 STREET LIGHT																	
000409	000054/00	PACIFIC GAS & ELECTRIC CO.											5/26/2020	5/26/2020				50	
		1. 01-0000-0-0000-8100-5545-000-000-00000												9.88	N				N
		4/17/20-5/15/20 STREET LIGHT																	



005 PLAZA SCHOOL DISTRICT  
Warrants Frm 4/20/20 to 6/1/20

Pay Voucher Transactions  
Date: 04/20/2020 - 06/01/2020  
PVH: 000000 - 999999

J25306 PV0100 L.00.00 06/01/20 PAGE 4

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid	Batch	Description
000389	000127/00	SACRAMENTO VALLEY MIRROR										4/22/2020	4/22/2020	4/22/2020	4/29/2020	47		
		1. 01-0000-0-0000-7600-5830-000-000-000000 LEGAL AD. 2X4 PH DEV. FEE											65.60	N				N
000400	000656/00	SIERRA WATER UTILITY									843130602	5/14/2020	5/14/2020	5/20/2020	49			
		1. 01-0000-0-0000-8100-5890-000-000-000000 OPERATOR CHARGE											95.00	N				Y
000387	000195/00	STATE OF CALIFORNIA										4/21/2020	4/22/2020	4/29/2020	47			
		1. 13-5310-0-0000-3700-4700-000-000-000000 20SF-35120- CAFETERIA FOOD											173.85	N				N
000403	000490/00	TCG ADMINISTRATORS/CALSTRS										5/14/2020	5/14/2020	5/20/2020	49			
		1. 01-0000-0-0000-2700-5890-000-000-000000 APR 2020 403(B) FEE											8.00	N				N
000399	000069/00	TERMINIX INTERNATIONAL									363478837	5/06/2020	5/06/2020	5/13/2020	48			
		1. 01-0000-0-0000-8100-5530-000-000-000000 4/19/20 PEST CONTROL											42.00	N				Y
000412	000069/00	TERMINIX INTERNATIONAL									363478837	5/28/2020	5/28/2020			50		
		1. 01-0000-0-0000-8100-5530-000-000-000000 PEST CONTROL											47.00	N				Y
000393	000628/00	TIRA BANK										5/06/2020	5/06/2020	5/13/2020	48			
		1. 01-0000-0-1110-1000-5890-000-000-000000 #7178391- COPIER CHARGES											280.15	N				N
000395	000080/00	TRI-COUNTY SCHOOLS INS GROUP										5/06/2020	5/06/2020	5/13/2020	48			
		1. 01-0000-0-0000-0000-9571-000-000-000000 MAY 2020 EMPLOYEE PD INS											2,547.48	N				N
		2. 01-0000-0-0000-0000-9572-000-000-000000 MAY 2020 EMPLOYEE PD INS											19,021.32	N				N
		3. 01-0000-0-0000-0000-9573-000-000-000000 MAY 2020 RETIREE PD INS											1,172.67	N				N

Pay Voucher Transactions  
Date: 04/20/2020 - 06/01/2020  
PV#: 000000 - 999999

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Punc	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered	UT	Obj	Paid	Batch	Description
														PV amount	UT	UT-Obj	UT-Rate	UT-Amount	1099
000395	(CONTINUED)																		
		4. 01-0000-0-0000-2700-3702-000-000-00000												774.00	N				N
		MAY 2020 DIST RETIREE CLASS																	
		5. 01-0000-0-1110-1000-3701-000-000-00000												2,276.33	N				N
		MAY 2020 DIST RETIREE CERT																	
		Total amount											25,791.80 *				0.00 *		
000397	000583/00	US BANK											5/06/2020	5/06/2020			5/13/2020	48	
		1. 01-0000-0-0000-8100-4300-000-000-00000												115.32	N				N
		SITE SUPPLIES																	
		2. 01-0000-0-0000-2700-4300-000-000-00000												62.12	N				N
		INTERVIEW SUPPLIES- 1ST GRD																	
		3. 01-0000-0-1110-1000-5890-000-000-00000												63.28	N				N
		AMAZON PRIME STUDENT FEE																	
		4. 01-0000-0-1110-1000-5890-000-000-00000												55.00	N				N
		POSTAGE STAMPS																	
		Total amount											295.72 *				0.00 *		
000402	000034/00	WASTE MANAGEMENT											5/14/2020	5/14/2020			5/20/2020	49	
		1. 01-0000-0-0000-8100-5520-000-000-00000												265.38	N				N
		APR 2020 GARBAGE																	
	Grand total													43,452.12	*****				0.00 *****

**PLAZA SCHOOL DISTRICT  
OFFER OF EMPLOYMENT - CERTIFICATED PERSONNEL**

Name: <b>Patrick M. Conklin</b>	School ID # _____
Address: _____	Home Telephone: _____

The following terms and conditions are expressly made a part of your employment:

1. **Year**
  - a. Your service in this position will begin on **July 1, 2020** and end **June 30, 2022**.
  - b. You will be required to work a minimum of **215** days per year.
2. **Status**
  - a. You are a 1.00 FTE employee.
  - b. Your assignment is **Superintendent/Principal**
3. **Salary and Benefits**
  - a. Your annual salary for the **2020-21** school year will be **\$110,206.00** and for **2021-22** will be **\$113,513**
  - b. Your salary is based on placement on the Superintendent/Principal salary schedule at **Step 6** for the **2020-21** school year and **Step 7** for the **2021-22** school year.
  - c. Your health and welfare benefits will be **\$14,500**.
  - d. You will receive **12 days** sick time.
4. **Required Documents**

You must have on file with the Glenn County Office of Education:

  - a. The document required by that Office to prove that you are free from active tuberculosis; and
  - b. A valid credential/certificate authorizing service in the above named position.
5. **Terms Included**

This offer of employment is made subject to:

  - a. The laws of the State of California;
  - b. The rules of the State Board of Education;
  - c. The Policies and Regulations of the Governing Board of Plaza School District

\_\_\_\_\_  
Plaza School District, Clerk, Board of Trustees

\_\_\_\_\_  
Dated

\*\*\*\*\*

**ACCEPTANCE OF EMPLOYMENT**

I accept employment in the Plaza School District on the terms and conditions set forth above and will report for duty as directed. I hold, and have on file in the Glenn County office of Education, the required credential/certificate authorizing me to render service in the position tentatively assigned to me.

\*\*\*\*\*

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Dated

PLAZA ELEMENTARY SCHOOL DISTRICT  
SUPERINTENDENT/PRINCIPAL  
2020-2021 SALARY SCHEDULE  
Board Approved June 11th, 2020

	C	D	E
1	Step	Annual Salary	Days
2	1	\$95,065	215
3	2	\$97,917	215
4	3	\$100,854	215
5	4	\$103,880	215
6	5	\$106,996	215
7	6	\$110,206	215
8	7	\$113,513	215

## Plaza Elementary School District's

### 2020-21 Education Protection Account (EPA) Budget and Spending Plan

#### Background:

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the state sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

#### Implementation:

- These new state revenues will be deposited into a state account called the *Education Protection Account* (EPA).
- School districts will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount. Then, **a corresponding reduction is made to the school district's LCFF funding equal to the amount of their EPA revenues.**
- Beginning in 2013-14 the entitlement will be made quarterly.

#### Further Reporting Requirements:

- Each year, a spending plan must be approved by the governing board during a public meeting.
- EPA funds cannot be used for salaries or benefits of administrators or any other administrative costs.
- Each year, the district must publish on its website an accounting of how much money was received from the EPA and how the funds were expended.
- There will be a requirement for the annual financial audit to include verification that the EPA funds were used as specified by Proposition 30.
- The EPA entitlement and expenditures will be recorded in Resource Code 1400.

#### District Spending Plan:

As specified by Proposition 30, it is the district's intent to spend the EPA funds on "instructional activities"; primarily teacher salaries and benefits as detailed below.

<u>Teacher Salaries</u>	<u>STRS</u>	<u>Medicare</u>	<u>Unemployment</u>	<u>Work Comp</u>	<u>H&amp;W</u>	<u>Total</u>
\$146,669.00	\$23,687.00	\$2,127.00	\$73.00	\$4,057.00	\$29,000.00	\$205,613
					SELPA Excess Cost	\$40,988
				Total EPA Entitlement:		<u>\$246,601</u>